

iGOV/RFP/003/18

**The Provision of Information Security Products and Services on an Enterprise-Wide Basis for the Government of the Republic of Trinidad and Tobago for three years from 2018 to 2021
Closing Date: 18 July 2018**

PLEASE SEE INSTRUCTIONS BELOW

Request for Proposal packages are available for a non-refundable fee of **TT\$2250 VAT inclusive to be paid via bank deposit only**. Please deposit cash or certified cheque to **First Citizens Bank – Account # 1778953**

When making your deposit please ask the bank teller to include the following details with your transaction:

- **Your Company Name**
- **iGOV/RFP/003/18**

To receive the RFP package please see instructions below:

1. You can visit the **National ICT Company Limited** offices located at **#52 Pembroke Street, Lord Harris Court, Port of Spain**, with your original Deposit Slip, between the hours of 8:00am to 12:00pm and 1:30pm to 2:30pm. You will be asked to provide your Company's details (**Company Name, Address, Contact Person, Email Address and Contact Number**). Once provided, the RFP package and your receipt will be emailed directly to your email contact.

OR

2. You can email the Deposit Slip to **tenders@igovtt.tt**. Once your payment is verified, an email will be sent to you requesting your Company's details (**Company Name, Address, Contact Person, Email Address and Contact Number**). Once these details are provided the RFP package and receipt will be emailed directly to your email contact.

Please note, the Vendor Clarification Meeting is scheduled for 5 June 2018 at 10:00 am

Tenders **WILL NOT** be sold after the **20 June 2018**.

All requests for information shall be emailed to **tenders@igovtt.tt**

Please quote the RFP number in the subject of your email when requesting information.

All tenders must be dropped off directly in the marked tender box located on the ground floor at the above address **no later than 3:00 p.m.** on or before the scheduled closing date.

LATE submissions **WILL NOT** be accepted under any circumstances.

iGovTT **DOES NOT BIND ITSELF** to accept the lowest or any proposal, nor to reimburse proponents for any expenses incurred in preparation of proposals.